

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Community Committee:
Cllr Baldry; Cllr Brailsford; Cllr Barfoot; Cllr Carroll; Cllr Clasby; Cllr Gibson; Cllr Rustem; Cllr V Taylor-Gee; Cllr Winter

You are summoned to attend a meeting of the **COMMUNITY COMMITTEE** of **BEXHILL-ON-SEA TOWN COUNCIL** to be held in the **Pebsham Community Centre** on **Wednesday 14th July 2021 at 6.30pm** when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

9th July 2021

Members of the public and press are welcome to attend.

AGENDA

1. TO ELECT A CHAIRMAN
2. TO ELECT A VICE CHAIRMAN
3. TO RECEIVE APOLOGIES FOR ABSENCE
4. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS
5. CHAIRMAN'S ANNOUNCEMENTS
6. PUBLIC PARTICIPATION SESSION

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

7. GOVERNANCE AND ADMINISTRATION

- a) To consider terms of reference. *(Appendix A)*

8. COMMUNICATION

- a) To note update on social media channels and website.
- b) To note newsletter format options and budget being investigated.
- c) To consider a noticeboard strategy.
- d) To consider recommending the appointment of a Town Crier to full council.
- e) To consider involvement of the Town Forum.

- f) To note ID cards and lanyards being investigated for recommendation to full council.

9. CONSULTATION 2021

- a) To consider approach to the consultation exercise and agree next steps.

10. EVENTS

- a) To consider how to mark Bexhill Day on 22nd August.
- b) To consider investigating a Town Freeman/Freewoman policy and recognising nominees appointed during COVID-19 lockdown.

11. YOUNG RESIDENTS

- a) To consider setting up a youth council and agree next steps.
- b) To consider investigating Mayor Cadets

12. MOTIONS FROM COUNCILLORS

- a) Cllr Gee
 - i. To consider setting up a 'ping ping parlour' (see www.pingengland.co.uk)
 - ii. To consider 'Hello Bexhill' strategy as discussed at Full Council
 - iii. To consider a Communications sub committee of the Community Committee
 - iv. To consider inviting Chair of Town Centre steering group to report on progress with regeneration.
 - v. To consider recommended to full council the appointment of a part time fund raiser.
 - vi. To consider drafting an external representatives policy for recommendation to full council.

13. CORRESPONDENCE

- a) To consider request from Bexhill Senior Citizens Club to support a grant application for building refurbishment

14. DATE OF NEXT MEETING – TO BE AGREED.

Scroll down for Appendices

APPENDIX A

DRAFT TERMS OF REFERENCE COMMUNITY COMMITTEE

- 1.1. To carry out public consultation exercises to inform the strategy and policy of the council, using methods accessible to all residents and local businesses, ensuring whole community engagement.
- 1.2. To develop a [five] year vision and strategic framework to encompass short-, medium- and long-term projects for recommendation to full council.
- 1.3. To monitor and review the approved vision and strategic framework, recommending any remedial actions to full council.
- 1.4. To be responsible for the Council's involvement consulting with young persons.
- 1.5. To monitor and develop the communications of the council including, but not limited to:
 - Website
 - Social media platforms
 - Noticeboards
 - Newsletter
- 1.6. To consider the town council's involvement in local events in order to promote the work of the council and strengthen pride in the town.
- 1.7. To oversee and develop civic events such as Mayor Making, Freeman/Freewoman awards, Remembrance Day.