



1066 Country Film Office  
Muriel Matters House  
Breeds Place  
Hastings  
East Sussex TN34 3UY

[filming@hastings.gov.uk](mailto:filming@hastings.gov.uk)  
[visit1066country.com/filming](http://visit1066country.com/filming)

**Standard Facilities Agreement for Filming, Telerecording,  
Sound Recording and Photography within Hastings  
and St Leonards, East Sussex**

With reference to your recent enquiry I can confirm that this letter constitutes an agreement between

(hereinafter referred to as the Company) and 1066 Country Film Office (hereinafter referred to as the Council) and sets out the terms and conditions upon which the company will be permitted to use land within Hastings and St. Leonards (hereinafter referred to as the Licence Area) as a location for filming, telerecording, sound recording or photography. The terms and conditions attached with this Agreement form part of the Agreement and the Company by signing this Agreement is deemed to have read and to be bound by such terms and conditions.

**Production:** Fashion-shoot      Commercial      Music video      Stills photography      Student

Other (please state)

Production company

Contact name

Address

Telephone

Mobile

Location

Email

Date(s) & time of arrival

Date(s) & time of departure

Approximate crew numbers

Approximate vehicle numbers

Agreed fee

**The Company shall provide proof of Public Liability Insurances (prior to occupying any of the Licence Area) to a minimum of **£10 million** for filming:**

For and on behalf of the Company:      For and behalf of the Council:

Signature

Signature

Name (Printed)

Name (Printed)

Date

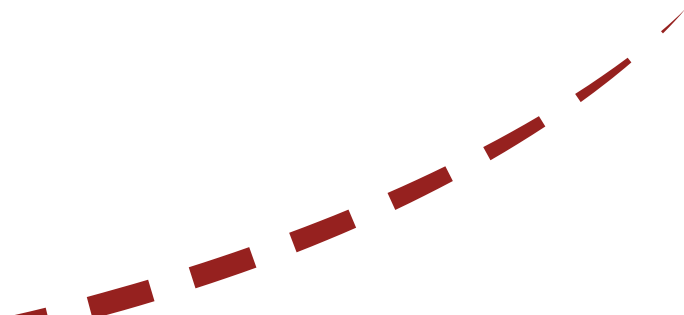
Date

After completing this form, please email to [filming@hastings.gov.uk](mailto:filming@hastings.gov.uk)

The logo for 1066 film country office. The text "1066 film" is in a bold, black, sans-serif font, and "country office" is in a bold, red, sans-serif font. The text is enclosed within a dashed red oval shape.

# 1066 film country office

## 1066 film office terms and conditions

- The production company, its employees and persons authorised by it shall have permission to enter upon and use the licence area as detailed in the permit issued.
  - Payment is required before filming/photoshoot starts, or if invoiced, within 14 days of the invoice due date. If a Purchase Order number is required for payment, this must be provided before the filming/photoshoot.
  - Where damage to any property of the Council has been caused directly by the Company's negligence or wilful misconduct in connection with this Agreement the Company will make good, or pay the cost of making good, any such damage provided the Council notifies the Company promptly upon discovery of any such loss or damage, and in any event within 7 days of the Agreement end date.
  - The production company will provide £10 million Public Liability insurance, a site specific risk assessment and a shoot schedule. It will be responsible for ensuring that all necessary legislation is fully complied with in all aspects of the planning, set up, shoot and de-rig of the shoot. Any shoot schedule will be updated with any changes and emailed to the relevant officer.
  - The Company's total liability arising from this Agreement shall not exceed ten million pounds sterling (£10,000,000) in the aggregate.
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