

Privacy Notice for Land Charges

Updated: 06 May 2026

Reviewed: 06 May 2026

The reason we use your data

We are collecting your personal data for the following purposes including but not limited to:

- In order to deal with service requests that we receive in relation to land charges
- To complete and return the appropriate personal searches submitted to us
- For the prevention and detection of crime and fraud

We process your data under the following acts:

- Data Protection Act 2018
- Local Government Act 1972
- Localism Act 2011
- Town and Country Planning Act 1990
- Local Land Charges Act 1975
- Local Land Charges Rules 1977

The above list is not exhaustive.

What Information we collect

We may collect the following personal information for land charges purposes:

- Name
- Address
- Email
- Contact number
- Payment information
- Company name and address
- Contact within your organisation if a business

Purpose

We collect and use this information in order to:

- Register charges on the local land charges register
- Carry out a land charges search - completion of LLC1, CON29 and CON290 (collectively called searches)
- Provide copies of local land charges documents
- Make the register available for inspection by personal searchers

- Enable us to contact you about search enquiries, entries or personal searches
- Enable us to contact other departments or councils or statutory bodies about matters affecting the land the subject of the searches being made
- Administration of the local land charges register and search services.

Who we can share your data with

We may share your information with the following third parties for the reasons detailed above:

- Other council departments such as Planning or Legal etc
- Other council's such as East Sussex County Council
- Land Registry
- External lawyers
- Police

We may be required to disclose information about you in other specific situations such as:

- Where we are required to disclose information by law
- When disclosing the information is required to prevent or detect crime
- When disclosure is in the vital interests of the person concerned

When computers make any decisions about you

Not applicable

How long we keep your data for

We keep records in line with the Council Retention Schedule. This means that we may retain your information for 6 years from the last time you utilize our services.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to the information that we hold about you. To make a request for your personal information please contact the Council's Data Protection Officer at dataprotection@rother.gov.uk.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have personal data rectified, blocked, erased or destroyed

- claim compensation for damages caused by a breach of the data protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us