

Privacy Notice for Community

Updated: 06 May 2026

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The reason we use your data

- To respond to grant enquiries
- To process grant applications
- To process awards, payments and grant agreements
- To monitor grant awards and ensure public money has been spent for the purpose allocated
- To provide information about council grants and voluntary sector support and activities

What Information we collect

We collect the following information:

- Name
- Contact address
- Email address/website URL
- Telephone/mobile number
- Bank account details for the organisation
- Company Registration number/Registered Charity number
- Organisation type/Legal entity (governing document)
- Number of employees/volunteers and beneficiaries
- Information about the service/project activity
- Information on income/expenditure and reserves of the organisation
- Bank statements/lease agreements for the organisation
- Certain policies and procedures such as safeguarding vulnerable groups
- Other forms of evidence about the organisation or activity

Purpose

The council collects and processes some personal information as part of your funding application. Information gathered will enable us to provide financial assistance in accordance with published guidance and eligibility criteria, and to provide details of other support to which organisations may be eligible to apply.

We collect your personal information to consider and process your application for a community grant. We will not be able to process your community grant application without the personal data you provide to us.

To tell you about other funding opportunities.

Who we can share your data with

We can share your data with:

- East Sussex local authorities including Fraud teams
- Other Funders where you are in receipt of funding or have a funding application lodged
- We may include sharing your information with police services
- Credit reference agencies.
- Governmental organisations (e.g., Department for Work and Pensions and HM Revenue and Customs)
- We also take part in the National Fraud Initiative's anti-fraud data matching exercise for these purposes.

When computers make any decisions about you

Not applicable

How long we keep your data for

We are required to keep all records relating to grant funding we have provided for ten years from the date of the last payment of the grant. We will only keep your personal data longer if we are required to do so by law.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to the information that we hold about you. To make a request for your personal information please contact the Council's Data Protection Officer at dataprotection@rother.gov.uk.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means

- in certain circumstances, have personal data rectified, blocked, erased or destroyed
- claim compensation for damages caused by a breach of the data protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us