

COUNCIL TAX – YOUTH TRAINEES DISREGARD

Please fill in this form and return it to:

Rother District Council, Post Handling Service, PO Box 7081,

Manchester, M28 8LE Telephone: (01424) 787000

E-mail: revenuesandbenefits@rother.gov.uk

Web: www.rother.gov.uk/counciltax

Please ensure the declaration is completed by the training provider



Your name and address:	Council Tax account number:
E-mail:	Address this form relates to (if different):

Please read the information over the page before you fill in your application

Your daytime telephone number

The name of the youth trainee

Date the training started / / Date the training ends / /

Training provider's declaration (to be completed by the employer).

Name and address of training provider

The person named is a youth trainee, as defined over the page.

Signature	<input type="text"/>	Official stamp
Date	<input type="text"/>	
Position	<input type="text"/>	

Full names of all persons over 18 residing in the property

Your signature Date / /

Any changes in circumstances should be notified to the council within 21 days.

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When is a discount possible?

Council Tax is normally charged on the assumption that two or more people aged 18 or over live in a property.

If there is only one adult living there, they can apply for a single person's discount of 25%. However, if anyone aged 18 or over is a youth training trainee and without them there is only one adult living in the property, you may apply for the same 25% discount.

Who is a youth trainee?

A youth training trainee is defined as someone who:

- is under 25 years old; **and**
- is training under an individual training plan issued on a scheme run under section 2 of the Employment and Training Act 1973. (This must be an approved training scheme for benefit purposes)

Youth Credit, Options, Future and Next Step trainees are also eligible if they meet this definition.

What happens if I qualify?

We will send you an adjusted bill showing the appropriate reduction within 10 working days.

This information can be made available in large print, Braille, audio/CD or in another language upon request.

Please telephone: 01424 787000 or

Email: revenuesandbenefits@rother.gov.uk

Data Protection Act – How we collect and use the information you give us.

We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations which handle public funds.